



# House Notes

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- Visit our website at [www.amipdx.com](http://www.amipdx.com) for maintenance tips and service provider recommendations
- Call Lisa in our office at 503.236.1812 to schedule an inspection

Experience  
isn't  
expensive,  
it's  
priceless.

*As we approach the Thanksgiving holiday, we would like to thank YOU - all the realtors and clients we have worked with this year!*

## AMI Website Update

As mentioned in our previous newsletter, we have made some changes to our website. Please check it out when you have a moment. The biggest change is the addition of a web form which allows you or your clients to request an inspection at any hour of the day or night. The form asks for all the information we need to get you scheduled, so all you have to do is fill out the form, and wait for a call or email confirming your appointment!

## It's Fireplace Season!

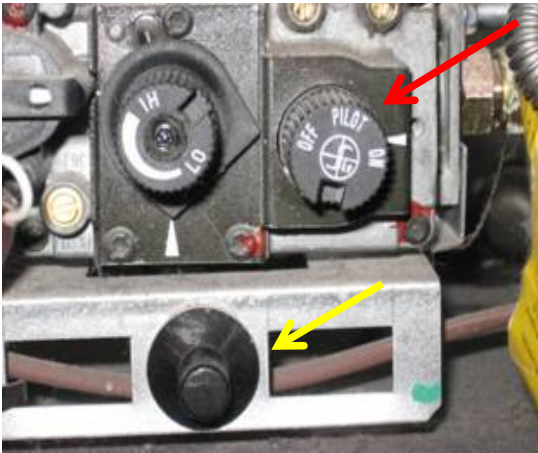
This is the time of year when people often light their gas fireplaces for the first time of the season. People sometimes struggle with this task, so here are a few tips to get you started.



*Reminder: Have your clients visit our website at [www.amipdx.com](http://www.amipdx.com) to look for a coupon and save money on their AMI home inspection.*

The red, yellow or blue gas line shut-off handle should be in the open position. The picture above shows the open position, parallel with the gas pipe. If the red handle were rotated 90 degrees, the valve would be in the off position, perpendicular to the pipe.





Turn the control knob (red arrow) so that the "Pilot" designation lines up with the white triangle.

- 1) When Pilot lines up with the white triangle, depress and hold the knob (red arrow) in the depressed position.
- 2) Forcefully depress and release the igniter button (yellow arrow) repeatedly, if necessary, until you see the pilot flame ignite. Keep the control knob depressed during this process..
- 3) Continue holding the control knob (red arrow) in the depressed position for about one minute.
- 4) Visually verify that the pilot light in the fireplace is burning. If the pilot is on, move the control knob (red arrow) to the ON position. If the pilot is not on, repeat the process.

Heavy deposits of soot indicate fireplaces that need professional cleaning or adjustment.

Most gas fireplaces vent their exhaust outdoors as a matter of safety. If your fireplace emits odors for a prolonged period, turn it off and call a gas fireplace service contractor to evaluate it for you.

Ventless gas fireplaces do not vent outdoors. To avoid safety hazards, strictly follow the manufacturer's operating instructions.

Glass firebox covers can get hot and pose a safety hazard, particularly to small children. While adult supervision is the best precaution against burns, a safety gate or similar barrier can reduce the risk even further.



***Happy Thanksgiving! We hope you are surrounded by family and friends and have much to be thankful for!***

Sincerely,  
The AMI Team  
Charlie, Jim, Mark, Toby, and Lisa